The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

I. Details of the Institution

1.1 Name of the Institution

VVM’S SHREE DAMODAR COLLEGE OF COMMERCE & ECONOMICS

1.2 Address Line 1

SHREE DAMODAR EDUCATIONAL CAMPUS, G. R. KARE ROAD, P.O. BOX NO. 347

Address Line 2

TANSOR, COMBA

City/Town

MARGAO

State

GOA

Pin Code

403601

Institution e-mail address

principal.sdcc@vvm.edu.in

Contact Nos.

0832-2714224; 0832-2732084 (Fax)

Name of the Head of the Institution:

Dr. Mrs. PRITA D. MALLYA

Tel. No. with STD Code:

(0832) 2730924

Mobile:

09822103611

Name of the IQAC Co-ordinator:

Mrs. Sharmila Kunde
Mobile: 09850750939

IQAC e-mail address: iqac.damodar@gmail.com

1.3 **NAAC Track ID** (For ex. MHCOGN 18879): **GACOGN10018**

1.4 Website address: [www.damodarcollege.edu.in](http://www.damodarcollege.edu.in)

   For ex. [http://www.ladykeanecollege.edu.in/AQAR201213.doc](http://www.ladykeanecollege.edu.in/AQAR201213.doc)

1.5 **Accreditation Details**

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Cycle</th>
<th>Grade</th>
<th>CGPA</th>
<th>Year of Accreditation</th>
<th>Validity Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1&lt;sup&gt;st&lt;/sup&gt; Cycle</td>
<td>***</td>
<td>-</td>
<td>1999</td>
<td>7 years</td>
</tr>
<tr>
<td>2</td>
<td>2&lt;sup&gt;nd&lt;/sup&gt; Cycle</td>
<td>B++</td>
<td>-</td>
<td>2006</td>
<td>5 years</td>
</tr>
<tr>
<td>3</td>
<td>3&lt;sup&gt;rd&lt;/sup&gt; Cycle</td>
<td>B</td>
<td>2.81</td>
<td>2015</td>
<td>5 years</td>
</tr>
<tr>
<td>4</td>
<td>4&lt;sup&gt;th&lt;/sup&gt; Cycle</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>

1.6 Date of Establishment of IQAC : **DD/MM/YYYY** 19/03/2005

1.7 **AQAR for the year (for example 2010-11)** 2014-15

1.8 Details of the previous year’s AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)
   
i. AQAR 2013-14 submitted to NAAC on 30/07/2014 (DD/MM/YYYY)
1.9 Institutional Status

<table>
<thead>
<tr>
<th>Type of Institution</th>
<th>University</th>
<th>State</th>
<th>Central</th>
<th>Deemed</th>
<th>Private</th>
<th>Affiliated College</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Constituent College</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Autonomous college of UGC</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>UGC</td>
<td></td>
<td>Regulatory Agency approved Institution</td>
<td>Yes</td>
<td>UGC</td>
</tr>
</tbody>
</table>

(eg. AICTE, BCI, MCI, PCI, NCI)

<table>
<thead>
<tr>
<th>Type of Institution</th>
<th>Co-education</th>
<th>Men</th>
<th>Women</th>
<th>Urban</th>
<th>Rural</th>
<th>Tribal</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Yes</td>
<td></td>
<td></td>
<td>Yes</td>
<td>No</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Financial Status</th>
<th>Grant-in-aid</th>
<th>UGC 2(f)</th>
<th>UGC 12B</th>
<th>Grant-in-aid + Self Financing</th>
<th>Totally Self-financing</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
</tr>
</tbody>
</table>

1.10 Type of Faculty/Programme

<table>
<thead>
<tr>
<th>Arts</th>
<th>Science</th>
<th>Commerce</th>
<th>Law</th>
<th>PEI (Phys Edu)</th>
</tr>
</thead>
<tbody>
<tr>
<td>No</td>
<td></td>
<td>Commerce</td>
<td>Yes</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TEI (Edu)</th>
<th>Engineering</th>
<th>Health Science</th>
<th>Management</th>
</tr>
</thead>
<tbody>
<tr>
<td>No</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Others (Specify)</th>
</tr>
</thead>
<tbody>
<tr>
<td>.</td>
</tr>
</tbody>
</table>

1.11 Name of the Affiliating University (for the Colleges)

Goa University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc  NO

Autonomy by State/Central Govt. / University  NO
## 2. IQAC Composition and Activities

<table>
<thead>
<tr>
<th>2.1 No. of Teachers</th>
<th>05</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.2 No. of Administrative/Technical staff</td>
<td>02</td>
</tr>
<tr>
<td>2.3 No. of students</td>
<td>NIL</td>
</tr>
<tr>
<td>2.4 No. of Management representatives</td>
<td>02</td>
</tr>
<tr>
<td>2.5 No. of Alumni</td>
<td>02</td>
</tr>
<tr>
<td>2.6 No. of any other stakeholder and community representatives</td>
<td></td>
</tr>
<tr>
<td>2.7 No. of Employers/ Industrialists</td>
<td>NIL</td>
</tr>
<tr>
<td>2.8 No. of other External Experts</td>
<td>02</td>
</tr>
<tr>
<td>2.9 Total No. of members</td>
<td>15</td>
</tr>
<tr>
<td>2.10 No. of IQAC meetings held</td>
<td>11</td>
</tr>
<tr>
<td>2.11 No. of meetings with various stakeholders: Faculty</td>
<td>04</td>
</tr>
<tr>
<td>Non-Teaching Staff Students</td>
<td>01</td>
</tr>
<tr>
<td>Alumni</td>
<td>NIL</td>
</tr>
<tr>
<td>Others</td>
<td>NIL</td>
</tr>
</tbody>
</table>
2.12 Has IQAC received any funding from UGC during the year?  Yes ☑ No ☐

If yes, mention the amount
3 Lakhs

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

<table>
<thead>
<tr>
<th>Total Nos.</th>
<th>International</th>
<th>National</th>
<th>State</th>
<th>Institution Level</th>
</tr>
</thead>
</table>

(ii) Themes

-----------------------------------------NA------------------------------------

2.14 Significant Activities and contributions made by IQAC

The IQAC’s suggestion / initiation of activities for the staff and students during 2014-15

- 3 new Inter-Collegiate events conducted by the Students’ Council, Cultural Council and the Department of Computer Science
- Guest lectures for the staff and the students organised by various Departments
- Add-on Short term courses through the Career Cell such as Soft Skills Development, Communication skills and Practical Accounting
- Short term courses in latest technologies for BCA students
- Creativity workshops through Creativity Cell

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

<table>
<thead>
<tr>
<th>Goals</th>
<th>Status of achievement</th>
</tr>
</thead>
</table>
| To strengthen the M.Com programme started in 2006 | - All sanctioned seats regularly filled  
|                                            | - In 2014-15 Goa University sanctioned additional 10 seats  
|                                            | - 4 full-time faculty appointed  
|                                            | - More guest faculty invited  
|                                            | - Students and teachers regularly present papers at Conferences                         |
| To strengthen the BFS programme started in 2006 | - Programme renamed BBA (Financial Services) since 2013 as per the UGC list of recognized nomenclatures  
|                                            | - Internships arranged at financial services firms  
|                                            | - More guest faculty invited  
|                                            | - Students participate regularly in an All-India financial event at Podar College, Mumbai  
|                                            | - Students organize an inter-college event Money Matters  
|                                            | - Regular annual visits to NSE, BSE, CCIL, etc in                                      |
| To introduce some value-added, add-on courses | Mumbai  
- Students answer IRDA, NCFM online certification examinations  
- ICICI Foundations of Banking certification programme being conducted for BBA(FS) students  
- Add-on courses in Photoshop, Tally, Web-designing, Photography conducted for BCA/B.Com students  |
| To give students greater opportunities to participate in co-curricular and extra-curricular activities |  
- Students are actively participating in all Inter-Collegiate events - cultural, sports, business and management events  |
| To expand the College's Extension Activities |  
- Socioeconomic surveys carried out during special NSS camps  |
| To step up student participation in community outreach programmes so as to build community values |  
- Voluntary blood donation camps held every year  
- Introduced Paper bag making and distribution of the same in the local market  
- Visit to old age homes and orphanages are now a regular NSS activity  |
| To build linkages with industry and the Government |  
- The College is a member of Goa Chamber of Commerce & Industry and Computer Society of India  
- BBS(FS)/BBA(FS) program has built strong linkages with BSE, NSE, SEBI, CCIL and FTKMC with students and faculty visiting these institutions every year on a study visit  |
| To effect improvement in students’ attendance |  
- Attendance has improved - parents of students who have a shortfall of attendance are informed and asked to meet the Principal/Vice-Principal  |

*Attach the Academic Calendar of the year as Annexure. –refer PART A Annexure(i)*

2.15 Whether the AQAR was placed in statutory body  
- Yes ☐  
- No ☑

Management ☐  
Syndicate ☐  
Any other body ☐

Provide the details of the action taken  
NA
Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

<table>
<thead>
<tr>
<th>Level of the Programme</th>
<th>Number of existing Programmes</th>
<th>Number of programmes added during the year</th>
<th>Number of self-financing programmes</th>
<th>Number of value added / Career Oriented programmes</th>
</tr>
</thead>
<tbody>
<tr>
<td>PhD</td>
<td>02</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PG</td>
<td>01</td>
<td>01</td>
<td></td>
<td></td>
</tr>
<tr>
<td>UG</td>
<td>03</td>
<td>02</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PG Diploma</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Advanced Diploma</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Diploma</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Certificate</td>
<td>01</td>
<td></td>
<td>02</td>
<td></td>
</tr>
<tr>
<td>Others</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>06</strong></td>
<td><strong>01</strong></td>
<td><strong>03</strong></td>
<td><strong>02</strong></td>
</tr>
</tbody>
</table>

Interdisciplinary
Innovative

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

<table>
<thead>
<tr>
<th>Pattern</th>
<th>Number of programmes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester</td>
<td>04</td>
</tr>
<tr>
<td>Trimester</td>
<td>0</td>
</tr>
<tr>
<td>Annual</td>
<td></td>
</tr>
</tbody>
</table>

1.3 Feedback from stakeholders* (On all aspects)

<table>
<thead>
<tr>
<th>Mode of feedback</th>
<th>Alumni</th>
<th>Parents</th>
<th>Employers</th>
<th>Students</th>
</tr>
</thead>
<tbody>
<tr>
<td>Online</td>
<td>✓</td>
<td></td>
<td></td>
<td>✓</td>
</tr>
<tr>
<td>Manual</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Co-operating schools (for PEI)</td>
<td></td>
<td></td>
<td></td>
<td>✓</td>
</tr>
</tbody>
</table>

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

BCA Coordinator and teachers involved in programme structure and syllabus revision of BCA programme; Lecturer in IT involved in syllabus revision of IT paper taught at F.Y.BCOM; Workshops conducted to discuss & finalize revised syllabus in Commerce & Economics; BBA(FS) Programme structure and syllabi completely revamped for introduction in June 2015.
1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

<table>
<thead>
<tr>
<th>Total</th>
<th>Asst. Professors</th>
<th>Associate Professors</th>
<th>Professors</th>
<th>Others</th>
</tr>
</thead>
<tbody>
<tr>
<td>25</td>
<td>12</td>
<td>11</td>
<td>02</td>
<td></td>
</tr>
</tbody>
</table>

2.2 No. of permanent faculty with Ph.D.

06

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

<table>
<thead>
<tr>
<th>Asst. Professors</th>
<th>Associate Professors</th>
<th>Professors</th>
<th>Others</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>R</td>
<td>V</td>
<td>R</td>
<td>V</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2.4 No. of Guest and Visiting faculty and Temporary faculty

21

2.5 Faculty participation in conferences and symposia:

<table>
<thead>
<tr>
<th>No. of Faculty</th>
<th>International level</th>
<th>National level</th>
<th>State level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attended</td>
<td>03</td>
<td>35</td>
<td>15</td>
</tr>
<tr>
<td>Presented papers</td>
<td>02</td>
<td>20</td>
<td>03</td>
</tr>
<tr>
<td>Resource Persons</td>
<td>02</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Role Plays, Case Studies, Quizzes, Study Tours, Industry visits, Entrepreneur Skills Development, Group Discussions, Case Presentation, Life Skills Development

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

**refer Annexure(i)**

2.9 No. of faculty members involved in curriculum Restructuring / revision / syllabus development

01

01
as member of Board of Studies/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

<table>
<thead>
<tr>
<th>Course/Programme wise distribution of pass percentage :</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title of the Programme</td>
</tr>
<tr>
<td>-------------------------</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td>BCOM</td>
</tr>
<tr>
<td>BCA</td>
</tr>
<tr>
<td>BBA(FS)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Title of the Programme</th>
<th>Total no. of students appeared</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>O (%)</td>
</tr>
<tr>
<td>MCOM</td>
<td>37</td>
<td>06(16.22)</td>
</tr>
</tbody>
</table>

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Review of self appraisals submitted by teachers, give suggestions and recommendations, monitor the conduct of Internal assessments, monitor all curricular and co-curricular activities organised by various committees

2.13 Initiatives undertaken towards faculty development

<table>
<thead>
<tr>
<th>Faculty / Staff Development Programmes</th>
<th>Number of faculty benefitted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Refresher courses</td>
<td></td>
</tr>
<tr>
<td>UGC – Faculty Improvement Programme</td>
<td>02</td>
</tr>
<tr>
<td>HRD programmes</td>
<td></td>
</tr>
<tr>
<td>Orientation programmes</td>
<td>01</td>
</tr>
<tr>
<td>Faculty exchange programme</td>
<td></td>
</tr>
<tr>
<td>Staff training conducted by the university</td>
<td></td>
</tr>
<tr>
<td>Staff training conducted by other institutions</td>
<td>02</td>
</tr>
<tr>
<td>Summer / Winter schools, Workshops, etc.</td>
<td>27</td>
</tr>
<tr>
<td>Others</td>
<td>10</td>
</tr>
</tbody>
</table>

2.14 Details of Administrative and Technical staff
<table>
<thead>
<tr>
<th>Category</th>
<th>Number of Permanent Employees</th>
<th>Number of Vacant Positions</th>
<th>Number of permanent positions filled during the Year</th>
<th>Number of positions filled temporarily</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative Staff</td>
<td>19</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Technical Staff</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>03</td>
</tr>
</tbody>
</table>

**Criterion – III**

**3. Research, Consultancy and Extension**

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Staff academy for in-house paper presentations, creating conducive environment to register for PhD program, motivation to apply for minor/major research projects and, providing technology and training to take up research work

3.2 Details regarding major projects

<table>
<thead>
<tr>
<th></th>
<th>Completed</th>
<th>Ongoing</th>
<th>Sanctioned</th>
<th>Submitted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number</td>
<td>-</td>
<td>01</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Outlay in Rs. Lakhs</td>
<td>-</td>
<td>7L</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>

3.3 Details regarding minor projects

<table>
<thead>
<tr>
<th></th>
<th>Completed</th>
<th>Ongoing</th>
<th>Sanctioned</th>
<th>Submitted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number</td>
<td>05</td>
<td>-</td>
<td>-</td>
<td>01</td>
</tr>
<tr>
<td>Outlay in Rs. Lakhs</td>
<td>1.94 L</td>
<td>-</td>
<td>-</td>
<td>0.45 L</td>
</tr>
</tbody>
</table>

3.4 Details on research publications

<table>
<thead>
<tr>
<th>Peers Review Journals</th>
<th>International</th>
<th>National</th>
<th>Others</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>06</td>
<td>01</td>
<td>-</td>
</tr>
</tbody>
</table>

3.5 Details on Impact factor of publications:

Range [ ] Average [ ] h-index [ ] Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

<table>
<thead>
<tr>
<th>Nature of the Project</th>
<th>Duration Year</th>
<th>Name of the funding Agency</th>
<th>Total grant Sanctioned</th>
<th>Received</th>
</tr>
</thead>
<tbody>
<tr>
<td>Major projects</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Minor Projects</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Interdisciplinary Projects</td>
<td>Industry sponsored</td>
<td>Projects sponsored by the University/College</td>
<td>Students research projects (other than compulsory by the University)</td>
<td>Any other (Specify)</td>
</tr>
<tr>
<td>---------------------------</td>
<td>-------------------</td>
<td>---------------------------------------------</td>
<td>---------------------------------------------------------------</td>
<td>-------------------</td>
</tr>
</tbody>
</table>

3.7 No. of books published


3.8 No. of University Departments receiving funds from

<table>
<thead>
<tr>
<th>UGC-SAP</th>
<th>CAS</th>
<th>DST-FIST</th>
<th>DPE</th>
<th>DBT Scheme/funds</th>
</tr>
</thead>
</table>

3.9 For colleges

<table>
<thead>
<tr>
<th>Autonomy</th>
<th>CPE</th>
<th>DBT Star Scheme</th>
<th>INSPIRE</th>
<th>CE</th>
<th>Any Other (specify)</th>
</tr>
</thead>
</table>

3.10 Revenue generated through consultancy | 

3.11 No. of conferences organized by the Institution

<table>
<thead>
<tr>
<th>Level</th>
<th>International</th>
<th>National</th>
<th>State</th>
<th>University</th>
<th>College</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number</td>
<td>01</td>
<td>01</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Sponsoring agencies</th>
<th>College</th>
<th>College</th>
</tr>
</thead>
</table>

3.12 No. of faculty served as experts, chairpersons or resource persons | 06 |

3.13 No. of collaborations

<table>
<thead>
<tr>
<th>International</th>
<th>National</th>
<th>Any other</th>
</tr>
</thead>
</table>

3.14 No. of linkages created during this year | 05 |

3.15 Total budget for research for current year in lakhs:

<table>
<thead>
<tr>
<th>From Funding agency</th>
<th>From Management of University/College</th>
<th>Total</th>
</tr>
</thead>
</table>

Revised Guidelines of IQAC and submission of AQAR
3.16 No. of patents received this year

<table>
<thead>
<tr>
<th>Type of Patent</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>National</td>
<td></td>
</tr>
<tr>
<td>International</td>
<td></td>
</tr>
<tr>
<td>Commercialised</td>
<td></td>
</tr>
</tbody>
</table>

3.17 No. of research awards/recognitions received by faculty and research fellows of the institute in the year

<table>
<thead>
<tr>
<th>Total</th>
<th>International</th>
<th>National</th>
<th>State</th>
<th>University</th>
<th>Dist</th>
<th>College</th>
</tr>
</thead>
</table>

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

- Total: 03
- International: 13

3.19 No. of Ph.D. awarded by faculty from the Institution

- Total: [Enter number]

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

<table>
<thead>
<tr>
<th>JRF</th>
<th>SRF</th>
<th>Project Fellows</th>
<th>Any other</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

3.21 No. of students Participated in NSS events:

- University level: Nil
- State level: Nil
- National level: Nil
- International level: Nil

3.22 No. of students participated in NCC events:

- University level: Nil
- State level: 01
- National level: 79
- International level: Nil

3.23 No. of Awards won in NSS:

- University level: Nil
- State level: Nil
- National level: Nil
- International level: Nil
3.24 No. of Awards won in NCC:

<table>
<thead>
<tr>
<th></th>
<th>University level</th>
<th>State level</th>
<th>National level</th>
<th>International level</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

3.25 No. of Extension activities organized

<table>
<thead>
<tr>
<th></th>
<th>University forum</th>
<th>College forum</th>
<th>NCC</th>
<th>NSS</th>
<th>Any other</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Refer Annexure(ii)

**Criterion – IV**

**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

<table>
<thead>
<tr>
<th>Facilities</th>
<th>Existing 2013-14</th>
<th>Newly created 2014-15</th>
<th>Source of Fund</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Campus area</td>
<td>7457 sq mts</td>
<td>-</td>
<td>Govt. grants/Mgmt</td>
<td>7457 sq mts</td>
</tr>
<tr>
<td>Class rooms</td>
<td>21</td>
<td>02</td>
<td>-</td>
<td>23</td>
</tr>
<tr>
<td>Laboratories</td>
<td>04</td>
<td>04</td>
<td>-</td>
<td>08</td>
</tr>
<tr>
<td>Seminar Halls</td>
<td>01</td>
<td>-</td>
<td>-</td>
<td>01</td>
</tr>
<tr>
<td>No. of important equipments purchased (≥ 1-0 lakh) during the current year.</td>
<td>671</td>
<td>33</td>
<td>-</td>
<td>704</td>
</tr>
<tr>
<td>Value of the equipment purchased during the year (Rs. in Lakhs)</td>
<td>121.74L</td>
<td>20.62 L</td>
<td>UGC/GOVT. grants/Mgmt</td>
<td>142.36 L</td>
</tr>
<tr>
<td>Others</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

4.2 Computerization of administration and library

Internet access provided in office and library, Additional PC's provided in library for administrative work, Library management software implemented and used, Centralized Campus Management Software, Accounting Software
4.3 Library services:

<table>
<thead>
<tr>
<th></th>
<th>Existing No.</th>
<th>Existing Value</th>
<th>Newly added No.</th>
<th>Newly added Value</th>
<th>Total No.</th>
<th>Total Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Text Books</td>
<td>20,638</td>
<td>52,78,506</td>
<td>439</td>
<td>1,40,018</td>
<td>21077</td>
<td>54,18,524</td>
</tr>
<tr>
<td>Reference Books</td>
<td>10,202</td>
<td>10,95,120</td>
<td>21</td>
<td>26,780</td>
<td>10,223</td>
<td>11,21,900</td>
</tr>
<tr>
<td>e-Books</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Journals</td>
<td>26</td>
<td>57,250</td>
<td>13</td>
<td>26,320</td>
<td>39</td>
<td>83,570</td>
</tr>
<tr>
<td>e-Journals</td>
<td>11</td>
<td>32,500</td>
<td>04</td>
<td>17,690</td>
<td>15</td>
<td>50,190</td>
</tr>
<tr>
<td>Digital Database</td>
<td>01</td>
<td>47,191</td>
<td>-</td>
<td>-</td>
<td>01</td>
<td>47,191</td>
</tr>
<tr>
<td>CD &amp; Video</td>
<td>24</td>
<td>23,936</td>
<td>-</td>
<td>-</td>
<td>24</td>
<td>23,936</td>
</tr>
<tr>
<td>Others (specify)</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>

4.4 Technology upgradation (overall)

<table>
<thead>
<tr>
<th></th>
<th>Total Computers</th>
<th>Computer Labs</th>
<th>Internet</th>
<th>Browsing Centres</th>
<th>Computer Centres</th>
<th>Office</th>
<th>Departments</th>
<th>Others</th>
</tr>
</thead>
<tbody>
<tr>
<td>Existing</td>
<td>140</td>
<td>104</td>
<td>07</td>
<td></td>
<td></td>
<td>11</td>
<td>18</td>
<td>_</td>
</tr>
<tr>
<td>Added</td>
<td>07</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>04</td>
<td>03</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>147</td>
<td>104</td>
<td>07</td>
<td></td>
<td></td>
<td>15</td>
<td>18 03</td>
<td></td>
</tr>
</tbody>
</table>

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Workshop on Android for teachers and students
- Tally ERP training given to all non teaching staff
- IT workshop, Presentation on e-books for library staff
- Workshop on use of MOODLE learner management system for staff of BCOM and BBA programmes
- Talk on Cyber Security in September followed by 3 day Cyber security workshop in association with Internet & Mobile association of India; 78 students and all BCA faculty participated
- Session on Animation for Third year BCA students
- Careers in Animation Industry for Commerce Students organized for MCom students

4.6 Amount spent on maintenance in lakhs:

i) ICT 0.02

ii) Campus Infrastructure and facilities 1.89

iii) Equipments 7.78
iv) Others

Total: 9.69 L

**Criterion – V**

**5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Details of services provided in handbook, circulars sent to classrooms/displayed on notice board and regular updates on College website

5.2 Efforts made by the institution for tracking the progression

Office records such as transfer certificates, migration certificates, and number of students placed through campus placements

5.3 (a) Total Number of students

<table>
<thead>
<tr>
<th></th>
<th>UG</th>
<th>PG</th>
<th>Ph. D.</th>
<th>Others</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last Year</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General</td>
<td>869</td>
<td>18</td>
<td>33</td>
<td>75</td>
<td>996</td>
</tr>
<tr>
<td>SC</td>
<td>11</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ST</td>
<td>48</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>OBC</td>
<td>77</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Physically Challenged</td>
<td>01</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>869</td>
<td>11</td>
<td>48</td>
<td>77</td>
<td>1006</td>
</tr>
</tbody>
</table>

(b) No. of students outside the state

15

(c) No. of international students

NIL

<table>
<thead>
<tr>
<th></th>
<th>No</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Men</td>
<td>482</td>
<td>48</td>
</tr>
<tr>
<td>Women</td>
<td>524</td>
<td>52</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Last Year</th>
<th>This Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>General</td>
<td>General</td>
</tr>
<tr>
<td>SC</td>
<td>SC</td>
</tr>
<tr>
<td>ST</td>
<td>ST</td>
</tr>
<tr>
<td>OBC</td>
<td>OBC</td>
</tr>
<tr>
<td>Physically Challenged</td>
<td>Physically Challenged</td>
</tr>
<tr>
<td>Total</td>
<td>Total</td>
</tr>
<tr>
<td>869</td>
<td>869</td>
</tr>
<tr>
<td>11</td>
<td>11</td>
</tr>
<tr>
<td>48</td>
<td>48</td>
</tr>
<tr>
<td>77</td>
<td>77</td>
</tr>
<tr>
<td>01</td>
<td>01</td>
</tr>
<tr>
<td>1006</td>
<td>1006</td>
</tr>
</tbody>
</table>
Demand ratio

<table>
<thead>
<tr>
<th>Prg</th>
<th>Forms accepted</th>
<th>Admitted</th>
<th>Actual Strength</th>
<th>Appl Recd / Admitted</th>
</tr>
</thead>
<tbody>
<tr>
<td>BCOM</td>
<td>223</td>
<td>220</td>
<td>240</td>
<td>354: 331</td>
</tr>
<tr>
<td>BCA</td>
<td>32</td>
<td>32</td>
<td>80</td>
<td>1.07:1</td>
</tr>
<tr>
<td>BBA (FS)</td>
<td>29</td>
<td>29</td>
<td>40</td>
<td></td>
</tr>
<tr>
<td>MCOM</td>
<td>70</td>
<td>50</td>
<td>40+10</td>
<td></td>
</tr>
</tbody>
</table>

Dropout % 0.004%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Coaching classes for competitive exams i.e CAT/XAT and bank recruitment exams by T.I.M.E
Coaching classes for MCA entrance exams by BCA faculty

No. of students beneficiaries 100

5.5 No. of students qualified in these examinations

<table>
<thead>
<tr>
<th>Exams</th>
<th>No. of Students</th>
</tr>
</thead>
<tbody>
<tr>
<td>NET</td>
<td></td>
</tr>
<tr>
<td>SET/SLET</td>
<td></td>
</tr>
<tr>
<td>GATE</td>
<td></td>
</tr>
<tr>
<td>CAT</td>
<td></td>
</tr>
<tr>
<td>IAS/IPS etc</td>
<td></td>
</tr>
<tr>
<td>State PSC</td>
<td></td>
</tr>
<tr>
<td>UPSC</td>
<td></td>
</tr>
<tr>
<td>Others</td>
<td></td>
</tr>
</tbody>
</table>

5.6 Details of student counselling and career guidance

- **Workshop on Leadership Skills**
  - In collaboration with the Student’s Council, BDC INFOTECH & Academy of Skill Enhancement & Training; attended by 37 students.

- **Sessions on Career opportunities in Commerce & Computers:**
  - Resource Persons: Mohd. Bilal, Asian School of cyber laws, Dr. Manoj Kamat, & Tally Champs; Attended by 142 Third Year Students

- **Resume writing and Interview Skills:** Attended by 150 Students of B.Com, BCA, BBA, and MCom

- **Culinary and Hospitality Courses** by Gesto Culinary and Hospitality Academy in association with ITDC; (60 students)

- **Research Methodology certificate course** attended by 32 M.Com. Students.

- **Short term courses in Tally, Global Skills enhancement and Business etiquettes**

No. of students benefitted 175
5.7 Details of campus placement

<table>
<thead>
<tr>
<th></th>
<th>On campus</th>
<th>Off Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of</td>
<td>Number of Students</td>
<td>Number of Students Placed</td>
</tr>
<tr>
<td>Organizations</td>
<td>Participated</td>
<td>Placed</td>
</tr>
<tr>
<td>Visited</td>
<td></td>
<td></td>
</tr>
<tr>
<td>05</td>
<td>60</td>
<td>13</td>
</tr>
<tr>
<td></td>
<td></td>
<td>No record maintained</td>
</tr>
</tbody>
</table>

5.8 Details of gender sensitization programmes

Celebration of Women’s day; Talk on gender sensitization for NSS students

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level | National level | International level |
------------------------|----------------|---------------------|
260                     | 10             | 1                   |

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level | National level | International level |
--------------------------------|----------------|---------------------|
81                              | 4              | -                   |

Cultural: State/ University level | National level | International level |
----------------------------------|----------------|---------------------|
05                                | -              | -                   |

5.10 Scholarships and Financial Support

<table>
<thead>
<tr>
<th></th>
<th>Number of students</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Financial support from institution</td>
<td>01</td>
<td>15000</td>
</tr>
<tr>
<td>Financial support from government</td>
<td>126</td>
<td></td>
</tr>
<tr>
<td>Financial support from other sources</td>
<td>05</td>
<td>40000</td>
</tr>
<tr>
<td>Number of students who received</td>
<td>Nil</td>
<td>-</td>
</tr>
<tr>
<td>International/ National recognitions</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

5.11 Student organised / initiatives

Fairs: State/ University level | National level | International level |
--------------------------------|----------------|---------------------|

Exhibition: State/ University level | National level | International level |
------------------------------------|----------------|---------------------|
5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Exam related grievances, Interpersonal relationships, College election related grievances

**Criterion – VI**

**6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

<table>
<thead>
<tr>
<th>VISION: The College sees itself as a torch-bearer imparting total quality education</th>
</tr>
</thead>
<tbody>
<tr>
<td>MISSION: The College stands committed to nurturing an environment for the holistic growth of our students and faculty, by imparting knowledge, values and skills, conducive to good citizenship.</td>
</tr>
</tbody>
</table>

6.2 Does the Institution has a management Information System

Accounting, Payroll, Fees management, Library management system, students attendance recording, exam results, admission management, Campus Management Software (FEDENA) Implemented in March 2015.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Staff as BOS members contribute to upgradation, review and change of syllabus; encouraging staff to attend syllabus revision workshops, Co-ordinators of BCA/BBA(FS) programmes contribute by attending regular meetings organised by BOS

6.3.2 Teaching and Learning

Apart from regular activities such as Role plays, Case studies, Group Discussion, Quizzes, Case presentations, Production and sale of products twice a year within campus, Visiting faculty, Learning through management games, this year Classes were conducted on a weekly basis to develop the basic concepts and skills in Mathematics, Statistics and Financial Accounting among the students with poor academic performance
6.3.3 Examination and Evaluation

| Role plays, Oral quizzes, Assignments—Industry related, survey based, |
| Internal assessment schedule planned and displayed in advance to space out assignment submission dates; 2 different ISA modes; transparency; 100% verification of answer books; timely results |

6.3.4 Research and Development

| Staff academy for in-house paper presentations, creating conducive environment to register for PhD program, motivation to apply for minor/major research projects, attend and present papers at international/national conferences and, providing technology and training to take up research work |
| Damodar College Centre for Research & Consultancy setup; Workshop on ‘Case Methodology in Research”; Introduced Research Methodology add-on course for M.Com students and as a regular course in BBA(FS) |

6.3.5 Library, ICT and physical infrastructure / instrumentation

| Refer Annexure (iii) |

6.3.6 Human Resource Management

| Monitoring Student discipline, monitoring of students behaviour(rules and regulations, moral values and etiquette, reduce bunking by fixing fines for late comers), personal counselling and guidance, picnics, trekking, talks and seminars on various issues, training, planning the conduct of activities and programmes for student and staff |

6.3.7 Faculty and Staff recruitment

| Merit based, reservation quota followed for all reserved categories, converting a lecture basis post to contract basis by clubbing lectures from different self financing courses, paying higher remuneration than govt. stipulated salary for teachers who are in service for longer period, 3 years tenure contracts given to teachers who are in service for 5 years. |

6.3.8 Industry Interaction / Collaboration

| Industry visits, Field trips, Internships, Industry Trainings (Accounting, ERP, Finance, Banking), MOUs with industry, Student exchange programme |
6.3.9 Admission of Students

Admission process monitored by admission committee, Transparent, merit based for BCOM/BFS/MCOM, counselling by committee on right choice of subjects, Entrance test and merit for BCA

### 6.4 Welfare schemes for

<table>
<thead>
<tr>
<th>Teaching</th>
<th>Group insurance, employees credit society</th>
</tr>
</thead>
<tbody>
<tr>
<td>Non teaching</td>
<td>Group insurance, employees credit society</td>
</tr>
<tr>
<td>Students</td>
<td>Fee waiver, fees in instalment, scholarships, blood donors directory, students co-op society</td>
</tr>
</tbody>
</table>

### 6.5 Total corpus fund generated

Nil

### 6.6 Whether annual financial audit has been done

Yes ☑ No

### 6.7 Whether Academic and Administrative Audit (AAA) has been done?

<table>
<thead>
<tr>
<th>Audit Type</th>
<th>External</th>
<th>Internal</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Yes/No</td>
<td>Agency</td>
</tr>
<tr>
<td>Academic</td>
<td>Yes</td>
<td>University</td>
</tr>
<tr>
<td>Administrative</td>
<td>Yes</td>
<td>University</td>
</tr>
</tbody>
</table>

### 6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes ☑ No

For PG Programmes Yes ☑ No

### 6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Semester system introduced for all courses by Goa University based on continuous evaluation. College follows the pattern prescribed by Goa University
6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Goa University encourages affiliated colleges to apply for autonomy

6.11 Activities and support from the Alumni Association

Internships, guest lectures, jobs, visiting faculty, endowment of prizes and scholarships, sponsor college events

6.12 Activities and support from the Parent – Teacher Association

Internships and jobs, visiting faculty

6.13 Development programmes for support staff

Workshops on office administration attended, training conducted in use of Campus Management Software and Accounting Software.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Tree plantation drives, collection of milk packets, making and distribution of paper bags in the markets, campus cleaning, talks on environment issues collection and recycling of E-Waste.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Mementos for Third year students, inviting alumni as resource persons or visiting faculty, teachers day celebrations by students, inviting retired teachers and felicitating them on teachers day, honouring students who have excelled in academics and extra curricular activities. Recognition of students who have excelled and appreciating their efforts by teachers and fellow students

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Refer Annexure (IV)
7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

Refer Annexure (v)

*Provide the details in annexure (annexure need to be numbered as i, ii, iii)*

7.4 Contribution to environmental awareness / protection

Tree plantation in campus, nature club activities such as trekking in forest and wildlife sanctuaries, beach cleanliness drive, E-waste management, paper bags making and distribution in local market

7.5 Whether environmental audit was conducted? Yes ☐ No ☑

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Refer Annexure (vi)

8. Plans of institution for next year

Refer Annexure (vii)

Name: Mrs. Sharmila Kunde

Coordinator, IQAC

Name: Dr. Mrs. Prita D. Mallya

Chairperson, IQAC

———***———
**Annexure I**

**Abbreviations:**

<table>
<thead>
<tr>
<th>Abbreviation</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAS</td>
<td>Career Advancement Scheme</td>
</tr>
<tr>
<td>CAT</td>
<td>Common Admission Test</td>
</tr>
<tr>
<td>CBCS</td>
<td>Choice Based Credit System</td>
</tr>
<tr>
<td>CE</td>
<td>Centre for Excellence</td>
</tr>
<tr>
<td>COP</td>
<td>Career Oriented Programme</td>
</tr>
<tr>
<td>CPE</td>
<td>College with Potential for Excellence</td>
</tr>
<tr>
<td>DPE</td>
<td>Department with Potential for Excellence</td>
</tr>
<tr>
<td>GATE</td>
<td>Graduate Aptitude Test</td>
</tr>
<tr>
<td>NET</td>
<td>National Eligibility Test</td>
</tr>
<tr>
<td>PEI</td>
<td>Physical Education Institution</td>
</tr>
<tr>
<td>SAP</td>
<td>Special Assistance Programme</td>
</tr>
<tr>
<td>SF</td>
<td>Self Financing</td>
</tr>
<tr>
<td>SLET</td>
<td>State Level Eligibility Test</td>
</tr>
<tr>
<td>TEI</td>
<td>Teacher Education Institution</td>
</tr>
<tr>
<td>UPE</td>
<td>University with Potential Excellence</td>
</tr>
<tr>
<td>UPSC</td>
<td>Union Public Service Commission</td>
</tr>
</tbody>
</table>
PART A  Annexure (i)

PROGRAMME FOR THE ACADEMIC YEAR 2014-15

<table>
<thead>
<tr>
<th>ACADEMIC CALENDAR 2014-15</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>SEMESTERS</strong></td>
</tr>
<tr>
<td>Odd Semester</td>
</tr>
<tr>
<td>Even Semester</td>
</tr>
<tr>
<td><strong>BREAKS &amp; VACATIONS</strong></td>
</tr>
<tr>
<td>Ganesh Chathurthi Break</td>
</tr>
<tr>
<td>Winter Vacation</td>
</tr>
<tr>
<td>Christmas Break</td>
</tr>
<tr>
<td>Summer Vacation</td>
</tr>
<tr>
<td><strong>EXAMINATIONS</strong></td>
</tr>
<tr>
<td>Odd Semester</td>
</tr>
<tr>
<td>Even Semester</td>
</tr>
</tbody>
</table>
PART B

Annexure (i)

2.8 Examination/ Evaluation Reforms initiated by the Institution

BCOM: Multiple choice questions, 100% re-verification of answer books, Rotation of papers for evaluation between teachers, Internal marks given to teachers for reference before semester end evaluation, Remedial classes for weaker students by students and teachers, Inviting parents to collect results of students with poor attendance and poor performance from mentors.

BCA/BBA: Academic Audit conducted for the two program by University committees.

Annexure (ii)

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

NSS Activities Conducted in 2014-15

- On Independence Day to support the *swaccha bharat abhiyaan* around 50 Volunteers participated in Margao Muncipal Council’s “Dustbin Distribution Task” with a motive to keep the surrounding environment clean and healthy.

- On account of *Vanamohatsav day* several chikoo, mango, coconut and cashew nut saplings were planted. All TY and SY volunteers attended & helped in digging the pits for planting the saplings.

- *World Aids Day* was observed and the around 80 NSS volunteers participated in Aids Awareness Programme

NCC Activities

- Organized tree plantation activity in campus on 15th august 2014.

- Conducted cleanliness drive in and around college premises as a part of Swacch Bharat Mission


Nature club also organised an E-waste collection drive and tetrapak collection and disposition

Annexure (iii)

6.3.5 Library, ICT and physical infrastructure/instrumentation

- Addition of LED TV in the library -- V-gyankosh as a facility to use N-List which Gives access to thousands of e-books and e-journals and indiastat.com database

- 10 tabs provided in library for students and staff
• V-granth - a library App Developed inhouse: the first of its kind in India; e-books are loaded on these 10 tabs in various subjects
• Office and library staff are provided with Laptops
• One class room converted into a Smart classroom equipped with AV aids

Annexure (iv)

7.2 Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year – Refer Annual report.pdf file attached

Annexure (v)

## Annexure (vi)

### 7.6 SWOT ANALYSIS

<table>
<thead>
<tr>
<th>STRENGTHS</th>
<th>WEAKNESSES</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Good reputation</td>
<td>1. Infrastructure limitations resulting in shared campus, limited hours in the college, congested staff room and preparations for college autonomy; lack of sports facilities</td>
</tr>
<tr>
<td>2. Supportive / forward looking management</td>
<td>2. Many temporary/contract basis staff particularly in the self-financed programmes</td>
</tr>
<tr>
<td>3. Qualified, young, research-oriented teaching faculty</td>
<td>3. Complaints from employers that curriculum is not in tune with industry requirements</td>
</tr>
<tr>
<td>4. Bright students with good communication skills</td>
<td>4. Complaints from employers that graduates have no practical knowledge</td>
</tr>
<tr>
<td>5. Well placed alumni</td>
<td></td>
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<tr>
<td>6. IGNOU Study center in the college</td>
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<td>7. 2 functional research centres</td>
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<td>8. College centrally located, easy access</td>
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<tr>
<td>9. Feeder institutions of same management</td>
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<tr>
<td>10. Strong library</td>
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<td>11. Wi-Fi enabled campus</td>
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<td>12. Transparent Admission process</td>
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<tr>
<td>13. Campus Placements</td>
<td></td>
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<tr>
<td>14. Good administrative &amp; support staff</td>
<td></td>
</tr>
</tbody>
</table>

### OPPORTUNITIES

1. Well placed alumni can be tapped for industry placement
2. Scope for Innovative programmes
3. Autonomy
4. Scope for research and consultancy
5. Training for competitive examinations
6. Community outreach / extension service through NSS/NCC
7. Opportunities for live projects in collaboration with industry
   Can be a centre for imparting courses for the entertainment, hospitality and tourism sectors

### THREATS/CHALLENGES

1. Strong competition from neighboring colleges with better infrastructure
2. Large number of professional colleges
3. Possible entry of foreign / private institutions
4. For any new programme, once aid is withdrawn, students/parents unwilling to pay higher fees
5. For any successful programme that is introduced, tendency of other colleges to adopt the programme affects student strength
6. GER already quite high; not much growth in number of potential entrants into higher education
Annexure (vii)

8. Plans of institution for next year

The College has set before itself new objectives to be achieved by 2020.

These objectives have been categorized under the seven parameters that NAAC uses to accredit and rate colleges.

1. Curriculum design:
   a. To offer short term certificate courses to enhance students’ knowledge in their subject area, improve employability and develop entrepreneurial skills.
   b. Design curriculum and offer 2 Post Graduate Diploma programmes

2. Teaching, Learning & Evaluation
   a. To adopt the concept of e-learning
   b. To organize 2 Faculty Development Programmes every year
   c. To organize 2 National seminars and 1 international seminar by 2020
   d. To adopt non-conventional Pedagogical tools for teaching
   e. To build up a Commerce lab to impart practical skills in Commerce
   f. To use the Language lab regularly for enhancing students’ communication & presentation skills
   g. To compulsorily involve guest faculty (preferably Alumni) for all programmes

3. Research, Consultancy & Extension
   a. To take up short-term and long-term projects through tie-ups with Govt. departments, industry, etc.
   b. To apply for 2 Major & 3 Minor Research Projects
   c. Every teacher to have at least 1 compulsory publication every year
   d. To invite renowned researchers and organize Lecture series by eminent persons
   e. To have at least 5 MoUs – with academic institutions and Industry within and/or outside Goa
   f. To conduct outreach programmes for residents of neighbouring wards
   g. To organize theme-based meaningful extension programmes every year

4. Infrastructure & Learning Resources
   a. To add 2 smart classrooms
   b. To subscribe to more e-journals and e-books
   c. To provide better Sports facilities to students

5. Student Support & Progression
   a. To conduct Local career fair/ placement week
   b. To register the Alumni association & organize Annual alumni meets
c. To have specialized sports coaches to train students in various categories
d. To organize more Inter-college competitions/events in different areas

6. Governance-Leadership-Management
   a. IQAC to develop quality benchmarks for various areas of College functioning
   b. To organize at least 1 conference through IQAC
   c. To introduce additional Staff Welfare measures